

TOWN OF OTISFIELD
BOARD OF SELECTMEN MEETING

Minutes

Date: September 7, 2016

1. CALL TO ORDER AND FLAG SALUTE: The regular meeting was called to order at 7:00pm. Chairman Hal Ferguson presided, Rick Micklon and Lenny Adler in attendance. Audience and members of public saluted the flag and recited the Pledge of Allegiance.
2. ACTION ON MINUTES
 - A. Meeting minutes of August 17th, motion to accept as written. HF/RM - Unanimous
3. GUESTS

None
4. COMMITTEE REPORTS

None
5. DEPARTMENT HEADS

None
6. QUESTIONS/COMMENTS FROM THE PUBLIC.

Callie Zilinsky announced a public boiled dinner supper to be held at the Baptist church on the Rayville Road on
7. ADMINISTRATIVE ASSISTANT ITEMS
 - A. Community Hall – staying open all winter AP spoke with member of Social Outreach Committee and was told they would be interested in having a chili/chowder type of lunch in January, saves the costs of opening and closing hall, fuel prices are down and hall was only closed for one month.- Motion to do so LA/HF. Unanimous
 - B. Health Officer job description complete. AP has training manual to read in order to comply with Deputy Health Officer requirements. T-shirts ordered for Beth Damon and Anne Pastore, RM suggested the words HEALTH OFFICER be written across the back of the shirts.
8. ADJUSTMENTS TO THE AGENDA

None
9. UNFINISHED BUSINESS
 - A. Saturday Pond Dam survey- RM read letter received from Del Maxfield – Maine Survey Consultants. Suggested we pass easement information on to legal. Discussion- mail information to new owners, Vorrias' first, and set up a time for a board member to speak with them about the easement deed. AP to

mail draft easement and copy of survey map with letter asking the Vorrias' to call town office to set up conversation time.

10. SELECTMEN'S ITEMS TO BE DISCUSSED & VOTED ON

- A. Vote to pay Warrant # 4. LA/RM - Unanimous
- B. Field Electric estimate on lighting at Community hall. LA asked that money for lighting project come out of buildings and grounds. HF stated if budget was over drafted we can transfer the funds from the proceeds of Lot 4 (Heniger Park) motion to approve Field Electric estimate of \$2050.00 for wiring and installation of receptacle beneath new tree, wire and install 3 new posts for lanterns, and \$740.00 for 3 new wall outlets for voting booths inside Community Hall. Motion to accept- HF, second RM- Unanimous.
- C. Quit Claim Deed – Town Pound – Information was sent to town's attorney, Phil Saucier. He is having the deed work done by a paralegal to save the town some money. Should hear something within a week or two.
- D. Runoff Erosion – Bell Hill Cemetery – site walk has been scheduled for Board members at 6:00 prior to next Selectmen's meeting September 21st. Callie Zilinsky, President of the Bell Hill Church Association said that they are going to be doing some digging at the church site to fix unlevelled granite steps in front of the church and were willing to take some measures to reduce the runoff from the church site. She said there next meeting is on the 19th and she would bring this issue up to members.

11. QUESTIONS/COMMENTS FROM THE BOARD RM – Spoke with Richard Bean Sr. on the work on the Powhatan Road, asked him if he was going to be on site for the entire project. He said he would be there every hour checking on the progress. RM spoke with Ross Cutlitz on the need for a 3rd party inspection of the paving, it was RC's opinion that this time of year the company will be very aware of temperature changes and the need to get the tar to the site on time and at temperature. When asked about depth gauges RC said they are used many times and are checked constantly on most jobs but with only a 2" base being put down not really necessary. REB said with a 2" base being put down he can check it himself. The Town of Yarmouth, RC also said, had FWCarroll do a paving job for them and townspeople said it was the best paving job they had ever had in their town. LA- Carroll has a good reputation and does all our paving. RM also stated the bid included final grading which would check depth level.

LA said the County Budget Committee elected Denis Henderson and Rick Micklon. Only 4 selectmen showed up at the meeting and three of them were from Otisfield, 1 from West Paris. RM explained the process of appointment when members don't show up to speak for themselves.

HF will take the flags down in about two weeks. Performance Appraisals for Administrative Asst and CEO have been scheduled for Tuesday, October 25 at 6:00pm. Administrative Asst will schedule clerk's office. HF met with QTeam at Heniger Park to have some trees taken down, they will send in a quote. Spurr's Corner Fire Station parking lot is being worked on by FW Carroll, approximately \$5000 to finish, funds to come out of fire station reserve account.

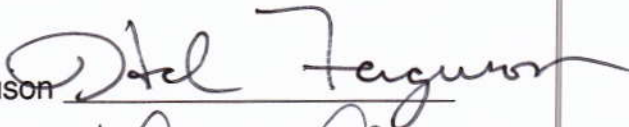
Regional recycling letter- Motion by BOS to put a ballot on the November election which will read- "Shall the town agree to the termination of the agreement for joint recycling and continuation of the Oxford County Regional Recycling Corporation, this termination to be effective July 1, 2017? Yes _____ No _____" LA thought the November election would be best for this ballot as there is a large voter turnout expected.

12. ADJOURNMENT Motion to adjourn HF/LA, 7:50pm.

Respectfully submitted,
Anne Pastore
Administrative Assistant

Approved by:

Hal Ferguson



Rick Micklon



Lenny Adler

